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*MINUTES OF THE REGULAR COUNCIL MEETING OF JULY 22, 2025*

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Held in the Council Chambers of the RM of Mervin No. 499 at 211 Main Street, Turtleford, SK.

**PRESENT:** Reeve Gerry Ritz  
Division 1 Councillor Jim Range  
Division 2 Councillor Gordon Spencer  
Division 4 Councillor Ken Hergott  
Division 5 Councillor Lane Nedelec  
Division 6 Councillor Victor Hamm  
Chief Administrative Officer Shiloh Bronken

**REGRETS:** Division 3 Councillor Rob Blais

**DELEGATIONS:** 9:15 a.m. Kerry Robertson, Municipal Foreman  
10:30 a.m. Paige Hundt, Municipal Planner

**CALL TO ORDER:** Reeve Gerry Ritz called the meeting to order at 9:02 a.m.

**AGENDA**

**0479 – 25 NEDELEC** That the July 22, 2025 agenda be accepted for reference with the following additions:  
- 5)(i) SARM Insurance Claim – Milling Machine; and  
- 8)(k) Turtle Lake Watershed Inc.

**CARRIED**

**MINUTES**

**0480 – 25 SPENCER** That the July 8, 2025 meeting minutes be approved as circulated.

**CARRIED**

Kerry Robertson, Municipal Foreman joined the meeting at 9:16 a.m.

**ROAD MAINTENANCE AGREEMENT – RM499-2025-02 HJR ASPHALT**

**0481 – 25 SPENCER** That the Rural Municipality of Mervin No. 499 approves RM499-2025-02 Road Maintenance Agreement with HJR Asphalt for hauling of approximately 109,000 tonnes of subbase, base, and asphalt, on or over Township Road 502 to Highway 26 and out of the RM for an estimated haul distance of 4.2 kilometers, between August 5 and October 31, 2025.

**CARRIED**

**OCCUPATIONAL HEALTH AND SAFETY MEETING MINUTES – JULY 10, 2025**

**0482 – 25 SPENCER** That the Rural Municipality of Mervin No. 499 acknowledges receipt of the Occupational Health and Safety Meeting Minutes from July 10, 2025, as circulated and discussed, with the removal of "Inspection of 2013 Landoll 455 Trailer – a new winch is needed."

**CARRIED**

**TOWN OF TURTLEFORD 2025 RAW WATER NOTICE**

**0483 – 25 HAMM** That the Rural Municipality of Mervin No. 499 acknowledges the correspondence from the Town of Turtleford regarding the 2025 Raw Water Notice.

**CARRIED**

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**PUBLIC WORKS REPORT**

- 0484 – 25 RANGE** That the Rural Municipality of Mervin No. 499 acknowledges the Public Works Report as presented by Municipal Foreman Kerry Robertson as discussed.

**CARRIED**

Kerry Robertson, Municipal Foreman left the meeting at 10:02 a.m.

Landon Grubb, BDO Canada LLP joined the meeting at 10:03 a.m.

Janessa Macnab, Deputy Chief Administrative Officer joined the meeting at 10:04 a.m.

**2024 AUDITED FINANCIAL STATEMENT**

- 0485 – 25 NEDELEC** That the Rural Municipality of Mervin No. 499 approves the 2024 Audited Financial Statement as received and discussed. Furthermore, that Council authorize the Reeve, Chief Administrative Officer, and Deputy Chief Administrative Officer to sign all documentation for the 2024 financial reporting from BDO Canada LLP.

**CARRIED**

Landon Grubb, BDO Canada LLP and Janessa Macnab, Deputy Chief Administrative Officer left the meeting at 10:40 a.m.

Paige Hundt, Municipal Planner joined the meeting at 10:40 a.m.

**PUBLIC HEARING**

- 0486 – 25 HERGOTT** That the Rural Municipality of Mervin No. 499 recess the July 22, 2025 regular meeting at 10:40 a.m. to move into a Public Hearing.

**CARRIED**

**RECONVENE REGULAR MEETING**

- 0487 – 25 HERGOTT** That the Rural Municipality of Mervin No. 499 resumes the open session of the July 22, 2025 Council Meeting at 11:05 a.m.

**CARRIED**

**MUNICIPAL PLANNER SUMMARY AND UPDATE REPORT**

- 0488 – 25 SPENCER** That the Rural Municipality of Mervin No. 499 accepts the Summary and Update report and discussion of Paige Hundt, Municipal Planner Summary as circulated.

**CARRIED**

**MOVE IN BUILDING PERMIT FOR PRINCIPAL USE – LOT 9, BLOCK 3, PLAN 81B12039 CBSS**

- 0489 – 25 NEDELEC** That the Rural Municipality of Mervin No. 499 approves the Move-In-Building Permit for a Principal Use for #250033-002 Lot 9, Block 3, Plan No. 81B12039 CBSS.

**CARRIED**

**DISCRETIONARY USE PERMIT FOR TEMPORARY RV AS PRINCIPAL USE**

- 0490 – 25 HERGOTT** That the Rural Municipality of Mervin No. 499 approves the Discretionary Use Permit for a temporary RV as a Principal Use for #250032-043 Lot 12, Block 2, Plan No. 79B17420 EVBS.

**CARRIED**

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**DISCRETIONARY USE PERMIT FOR A SECONDARY DWELLING**

**0491 – 25 RANGE** That the Rural Municipality of Mervin No. 499 approves Discretionary Use Permit #250036-026 for placement of a dwelling on NW 20-53-20-W3 as a temporary secondary use.

**CARRIED**

Paige Hundt, Municipal Planner left the meeting at 11:15 a.m.

**BORDERING ON DISASTER CONFERENCE – OCTOBER 8 AND 9, 2025**

**0492 – 25 HAMM** That the Rural Municipality of Mervin No. 499 supports the Division 2 Councillor, and Chief Administrative Officer to attend the Bordering on Disaster Conference in Lloydminster on October 8 and 9, 2025.

**CARRIED**

**TOWN OF ST. WALBURG NOTICE TO WITHDRAW MEMBERSHIP FROM BRIGHTSAND LAKE REGIONAL PARK**

**0493 – 25 RITZ** That the Rural Municipality of Mervin No. 499 acknowledges the intention of the Town of St. Walburg to withdraw membership from Brightsand Lake Regional Park effective September 30, 2025.

**CARRIED**

**STATE OF LOCAL EMERGENCY – DROUGHT CONDITIONS**

**0494 – 25 HAMM** That the Rural Municipality of Mervin No. 499 declare a state of local emergency - agriculture disaster due to extreme weather conditions and send notification to the following:

- Federal Minister of Agriculture Heath MacDonald;
- Provincial Minister of Agriculture Daryl Harrison;
- MP for the Battlefords, Lloydminster, and Meadow Lake Rosemarie Falk;
- MLA for Cutknife-Turtleford James Thorsteinson; and
- President for Saskatchewan Association of Rural Municipalities William Huber.

**CARRIED**

**ST WALBURG AND DISTRICT FIRE AND RESCUE ASSOCIATION INC. JUNE 17, 2025 MINUTES**

**0495 – 25 RANGE** That the Rural Municipality of Mervin No. 499 acknowledges receipt of the June 17, 2025 minutes of St. Walburg and District Fire and Rescue Association Inc.

**CARRIED**

**RECESS**

**0496 – 25 RITZ** That the Rural Municipality of Mervin No. 499 recess the July 22, 2025 meeting at 12:00 p.m.

**CARRIED**

**RECONVENE MEETING**

**0497 – 25 SPENCER** That the Rural Municipality of Mervin No. 499 reconvenes the July 22, 2025 meeting at 12:40 p.m.

**CARRIED**

**2025 TAX NOTICE INSERTS**

**0498 – 25 HAMM** That the Rural Municipality of Mervin No. 499 approves the 2025 Tax Notice inserts as circulated and discussed for inclusion with the distribution of the tax notices for 2025.

**CARRIED**

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**BYLAW 2025-17 TO AUTHORIZE THE USE OF MILL RATE FACTORS**

**0499 – 25 SPENCER** That the Rural Municipality of Mervin No. 499 completes first reading of Bylaw 2025-17 to Authorize the Use of Mill Rate Factors at the July 22, 2025 regular meeting.

**CARRIED**

**0500 – 25 RANGE** That the Rural Municipality of Mervin No. 499 completes second reading of Bylaw 2025-17 to Authorize the Use of Mill Rate Factors at the July 22, 2025 regular meeting.

**CARRIED**

**0501 – 25 RITZ** That the Rural Municipality of Mervin No. 499 approves the consideration of three readings of Bylaw 2025-17 to Authorize the Use of Mill Rate Factors at the July 22, 2025 regular meeting.

**UNANIMOUSLY CARRIED**

**0502 – 25 NEDELEC** That the Rural Municipality of Mervin No. 499 completes third reading with adoption of Bylaw 2025-17 to Authorize the Use of Mill Rate Factors at the July 22, 2025 regular meeting.

**CARRIED**

**BYLAW 2025-18 TO PROVIDE FOR A BASE TAX**

**0503 – 25 HAMM** That the Rural Municipality of Mervin No. 499 completes first reading of Bylaw 2025-18 to Provide for a Base Tax at the July 22, 2025 regular meeting.

**CARRIED**

**0504 – 25 NEDELEC** That the Rural Municipality of Mervin No. 499 completes second reading of Bylaw 2025-18 to Provide for a Base Tax at the July 22, 2025 regular meeting.

**CARRIED**

**0505 – 25 HERGOTT** That the Rural Municipality of Mervin No. 499 approves the consideration of three readings of Bylaw 2025-18 to Provide for a Base Tax at the July 22, 2025 regular meeting.

**UNANIMOUSLY CARRIED**

**0506 – 25 SPENCER** That the Rural Municipality of Mervin No. 499 completes third reading with adoption of Bylaw 2025-18 to Provide for a Base Tax at the July 22, 2025 regular meeting.

**CARRIED**

**2025 ANNUAL GENERAL MEETING MINUTES**

**0507 – 25 HERGOTT** That the Rural Municipality of Mervin No. 499 acknowledges receipt of the Hamlet of Kopp's Kove 2025 Annual General Meeting Minutes dated May 18, 2025.

**CARRIED**

**HAMLET MEETING MINUTES**

**0508 – 25 NEDELEC** That the Rural Municipality of Mervin No. 499 acknowledges receipt of the Hamlet Meeting Minutes provided by the Hamlet Boards as follows:

**ORGANIZED**

- Sunset View Beach, July 10, 2025; and
- Parkland Beach, May 24, 2025.

**CARRIED**

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**HAMLET CONTRACT SERVICE AGREEMENTS**

**0509 – 25 SPENCER** That the Rural Municipality of Mervin No. 499 supports and authorizes the Reeve and Chief Administrative Officer to sign the Contract Service Agreements, as recommended and submitted by the respective Hamlet Boards, as summarized, attached to, and forming part of these minutes.

**CARRIED**

**LEASE AGREEMENT FOR SE 27-52-19-W3, EXTENSION 5**

**0510 – 25 RANGE** That the Rural Municipality of Mervin No. 499 supports and authorizes the Reeve and Chief Administrative Officer to sign the Lease Agreement dated for reference July 15, 2025 with Ursula Rose McConnell-Jacobson and Lorne Richard Jacobson for SE 27-52-19-W3, Extension 5, Surface Parcel #203852336, as recommended and submitted by the Organized Hamlet of South Bay, Turtle Lake.

**CARRIED**

**CORRESPONDENCE OF JULY 8, 2025**

**0511 – 25 SPENCER** That the Rural Municipality of Mervin No. 499 acknowledges and files the list of correspondence as presented by Administration at the July 22, 2025 regular meeting.

**CARRIED**

**ACCOUNTS FOR PAYMENT AS OF JULY 22, 2025**

**0512 – 25 HERGOTT** That the Rural Municipality of Mervin No. 499 approves the List of Accounts for Approval being cheque #27257 to cheque #27298 (\$431,067.34), manual cheque #1390-Man to #1402-Man (\$45,117.03), and payroll (\$47,362.24), totaling \$523,546.61 for payment.

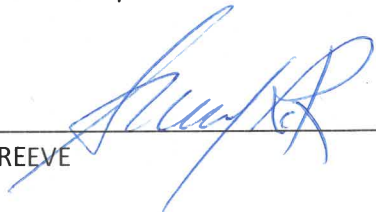
**CARRIED**

**ADJOURNMENT**

**0513 – 25 RANGE** That the July 22, 2025 meeting be adjourned at 2:00 p.m.

**CARRIED**

  
CHIEF ADMINISTRATIVE OFFICER

  
REEVE